

Please, read carefully the following instructions and prepare your manuscript according to the MANUSCRIPT PREPARATION section:

GENERAL INFORMATION

- The manuscripts should be prepared (and submitted) using MS-Word (**mandatory**) and generated as a PDF. (**mandatory**)
- Each manuscript must be accompanied by a manuscript **transmittal form and a Taylor and Francis copyright form**. Both forms can be found at <http://www.tandf.co.uk/journals/authors/gferauth.asp>. (**mandatory**)
- All figures (300 dpi or higher; EPS, TIFF, or PSD **format only**) should be provided in separated files. (**mandatory**)
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- All accepted manuscripts, artwork, and photographs become the property of the publisher.

MANUSCRIPT PREPARATION

All parts of the manuscript should be typewritten, double-spaced, with margins of at least one inch on all sides. Number manuscript pages consecutively throughout the paper. Text should appear in 12-point Times New Roman or other common 12-point font. **Authors should also supply a shortened version of the title suitable for the running head, not exceeding 50 character spaces**. Each article should be summarized in **an abstract of not more than 100 words**. Avoid abbreviations, diagrams, and reference to the text.

Keywords.

Authors should provide 3 to 5 keywords. Place the keywords after the abstract, according to the following style:

Keywords: word; another word; lower case except names

Paragraph.

Paragraph: use this format for the first paragraph in a section, or to continue after an extract.

New paragraph: use this style when you need to begin a new paragraph.

Illustrations.

Illustrations submitted (line drawings, halftones, photos, photomicrographs, etc.) should be clean originals or digital files. Digital files are recommended for highest quality reproduction and should follow these guidelines:

- 300 dpi or higher

- sized to fit on journal page
- EPS, TIFF, or PSD **format only**
- submitted as separate files, **not embedded in text files**

Color Reproduction.

Color art will be reproduced in color in the online publication at no additional cost to the author. Color illustrations will also be considered for print publication. Art not supplied at a minimum of 300 dpi will not be considered for print.

Tables and Figures.

Tables and figures **should not be embedded in the text**, but should be included as separate sheets or files. A short descriptive title should appear above each table with a clear legend and any footnotes suitably identified below. All units must be included. Figures should be completely labeled, taking into account necessary size reduction. Captions should be typed, double-spaced, on a separate sheet. All original figures should be clearly marked in pencil on the reverse side with the number, author's name, and top edge indicated.

References.

Identify references in the text by arabic numerals in brackets, and number consecutively in the Reference Section in order of their first mention. References should include: names of all contributing authors (last names first); title of article; title of journal (abbreviate according to the style of IndexMedicus) or book; volume number; location and name of publishing company (books only); inclusive pages; year of publication. Examples:

Journal:

Freund PA: Ethical problems in human experimentation. *N Engl J Med.* 1965;273: 687-692.

Book:

Hill AB: *Statistical Methods in Clinical and Preventative Medicine.* New York: Oxford University Press; 1962.

Chapter in a Book:

Woolner LB: Recent advances in pulmonary cytology: Early detection and localization of occult lung cancer in symptomless males. In: Koss LG, Coleman DV, eds. *Advances in Clinical Cytology.* London: Butterworths; 1981:95-135.

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